



**Woodrow Wilson Highschool
Site Based Decision Making Committee
August 14, 2019
5:00 pm
Library**

- I. Call to Order – Welcome and Introductions (Broberg)**
 - A. All present SBDM members on the [Roster](#) introduced themselves.
 - B. Woodrow Administrators present introduced themselves and reviewed their responsibilities.
 - C. PTA president introduced herself and provided a report of PTA activities.
 - D. Alumni Representatives introduced themselves: Michael Orozco '91; Bradley Sue Howell '51 (Ms. Howell made a breif announcement about the 90th anniversary of Woodrow on theSaturday after Homecoming)
- II. Chair's Report (Broberg)**
 - A. What is SBDM? (Broberg)

SBDM is a committe of stakeholders representing parents, community members, and faculty. SBDM has standing committees that work on issues aligned to the schools goals to make recommendations to the principal. Committees work outside the SBDM meeting and report back, then SBDM votes on recommendations to forward to the school's principal.
 - B. Voting Procedures (Fisketjon)

Participants must sign in with the Q reader at each meeting so that you can be present to vote.

SBDM votes will be taken using a Q reader linked to a google form.
- III. Voting on Parent School Compact and Parent Involvement Policy (Fisketjon)**
 - A. Principal Moran reviewed edits/ feedback he received from stakeholders.
 - B. Participants reviewed both documents and Vice Chair called for vote.
 - C. Participants unanimously approved the Compact and Policy.
- IV. Ad Hoc Committe on Uniform Review (Varner)**

- A. Ms. Varner invited teachers and SBDM members to participate in the committee's work.
- B. The goal of the committee is that teachers spend 0% of instructional time addressing dress code.
- C. Uniforms will stay the same for the 2019-2020 school year.
- D. The committee will present recommendations in December and SBDM will vote to approve forwarding those recommendations to Principal Moran.

V. Principal Report on Construction (Moran)

- A. The certificate of occupancy should be ready in late September
- B. Move in will begin the weekend of October 11th (3 day weekend)
- C. Grand Opening celebration is planned for Homecoming in October
- D. Currently there are 18 floating teachers/ there will be 4-5 floating teachers after the move into the new wing.
- E. The new space will be larger and equipped with newer furniture and fixtures, so considerations are being made for teachers staying in the old wing
- F. Portables on the parking lot will be removed.
- G. Chromebook carts for all Core classes.
- H. Principal Moran called on Robert Garrett (Facility and Safety Chair) to report.
 - 1. Garrett thanked Lauren Larson for her work on Facilities and Safety
 - 2. Parent volunteers will help coordinate move in on October 11,12 (Rebecca Davis and Peggy Fleitman)
 - 3. Please communicate facilities and safety concerns through SBDM and Garrett when their are needs or concerns.
 - 4. Garrett will meet with Mr. Wood (AP over new construction) to coordinate logistics and breif on construction.
 - 5. Asking sports booster for help with lockers
 - 6. Principal Moran and others suggested that Fine Arts boosters could help organize the FA spaces and that other organizations (athletics, band, NHS) be asked to **assist on moving days**

VI. Woodrow Brand Guidelines (Helene Honeybone)

- A. Brand guidelines for Woodrow will launch on Monday, August 19th.
- B. There will be a page on WW website.
- C. There will be guidelines, step by tep checklist and download for printing
- D. Please don't use other logos.
- E. Please contact Honeybone with feedback or questions.

VII. Request for additions to next month's agenda

- A. Garret requested that a group look at how to support and improve LOTE instruction at Woodrow and Long.

1. Principal Moran cited AP Lang scores (90% qualifying in both French and Spanish), growth of dual language, and students earning the seal of biliteracy as evidence of success.
 2. Questions were raised about how non dual language students from Long perform at Woodrow.
 3. This discussion continued with a smaller group of interested participants and the Assistant Principal over LOTE, Ms. Mercon.
- B. Principal Moran asked for volunteers to fill open SBDM positions
1. Community Outreach was filled by Carla Israel.
 2. Dropout prevention remains open.

VIII. Meeting Adjourned- Participants were invited to meet with subcommittees.